

1 PENDING BUSINESS

2 - - -

3 Tuesday, May 25, 1976

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5 House of Representatives,

6 Commission on Information and
7 Facilities,8 Task Force on Facilities and
9 Space Utilization,

10 Washington, D.C.

11 The Task Force met, pursuant to notice, at 2:20 p.m.
12 in Room 612, House Annex No. 1, Honorable Elizabeth Holtzman,
13 Chairwoman, presiding.

14 Members present: Representatives Holtzman (Chairwoman),
15 O'Hara, and Crane.

16 Staff present: Davis Buckley, Architect-Planner for The
17 Task Force on Facilities and Space Utilization; Judith
18 Dollenmayer, Administrative Assistant to Ms. Holtzman.

19 Ms. Holtzman. The task force will come to order.

20 I believe everybody has received an agenda, and the
21 first item on the agenda is recommendations on proposed con-
22 struction of additional office space in interior courtyards of
23 Cannon and Longworth House Office Buildings.

24 I will recognize the gentleman from Michigan.

25 Mr. O'Hara. Madam Chairwoman, I have a resolution that

1 I would like to present to the task force.

2 Whereas the Task Force on Facilities and Space Utiliza-
3 tion has held hearings into the possibility of constructing
4 additional office space for the United States House of Repre-
5 sentatives in the interior courtyards of the Cannon and Longworth
6 House Office Buildings; and

7 Whereas the Task Force on Facilities and Space Utiliza-
8 tion has concluded that such construction may provide additional
9 office space within a relatively short period of time, at
10 relatively low cost, which space will be convenient to existing
11 office space, House committee rooms, and the chamber of the
12 House: Now therefore be it

13 Resolved, that the Task Force on Facilities and Space
14 Utilization make the following recommendations to the House
15 Commission on Information and Facilities:

16 1. That the concept of constructing office space in the
17 interior courtyards of the Cannon and Longworth House Office
18 Buildings has demonstrated substantial merit; and

19 2. That before a final recommendation is made to the
20 House about such construction, a detailed study be conducted
21 with regard to the amount of space that would be provided by
22 such construction, the cost effectiveness of so providing space,
23 and the problems associated with construction, such as noise,
24 dust and disruption, such study to be conducted in accordance
25 with the specifications set forth in schedule A, attached.

1 Schedule A has been drawn up by staff at our request,
2 and I think it is the sensible way of proceeding. It gives
3 us something more to go on other than our own untutored guess-
4 timates.

5 (Schedule A follows.)
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SCHEDULE A

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I. Technical Information Package - Prepare package of all technical information on existing conditions of buildings. The following information to be certified as to accuracy prior to issuing to selected firm or firms:

- A. Assemble all available architectural drawings and specifications.
- B. Survey of existing physical conditions regarding the dimensions and necessary angles of the buildings.
- C. Survey existing as built conditions of the existing mechanical systems (heating, ventilation and air conditioning).
- D. Survey of existing fire, life safety and other possible code deficiencies.
- E. Geotechnical survey of existing soil conditions.

II. Architectural Package - Prepare a basic set of drawings through schematic design including the following:

- A. Prepare 1/8" scale plans of the following:
 1. Architectural plans showing net usable office space assignable.
 2. Structural plans showing bay system and connection details.
 3. Mechanical line plans showing how system would work within new space and how they would be integrated or replace the existing system.
 4. Selected details and sectional views through building.
 5. Outline specification of materials and methods of installation and procedures.

III. Construction Management

- A. Define degree to which Members may possibly be disrupted by the physical as well as noise related aspects of construction. Project possible activities for next three years by committees and Members. Prepare possible construction schedule tailored to these activities and evaluate advantages and disadvantages against schedule of construction from a cost of construction and level of disruption point of view.

- B. Develop critical path schedule for construction tailored to possible schedule of anticipated House activities.
- C. Evaluate advantages and disadvantages of time phased construction work (work done before 10:00 a.m. and after 4:00 p.m.).
- D. Prepare probable cost estimate and describe all conditions which would have to be followed in order to maintain its integrity.

1 Mr. O'Hara. I know the whole idea of the resolution has
2 problems because it seems too simple, and the House has never
3 done anything that way at least in the 18 years that I have been
4 here, but I think we ought to look into it.

5 Mr. Crane. I second that resolution, Madam Chairwoman.

6 Ms. Holtzman. I would like to say that I think this is
7 a very wise way of proceeding before we go before the House for
8 final recommendation. The study proposed in this resolution
9 will permit Members to know basically what amount of office
10 space will be constructed, and they can make a judgment about
11 the cost effectiveness of this construction, and they can also
12 make a judgment about the extent to which there will be dis-
13 ruption by construction in terms of noise, inconvenience, et
14 cetera.

15 I think it is important that we get this kind of informa-
16 tion in sufficient detail so an intelligent decision can be
17 made.

18 Mr. O'Hara. I think so, too. I think it is terribly
19 important, too, how we choose that consultant.

20 Ms. Holtzman. Mr. O'Hara, may we proceed to vote on this
21 now.

22 Mr. O'Hara. I move the previous question.

23 Ms. Holtzman. All those in favor, say aye.

24 Opposed, no.

25 The resolution is carried.

1 Let me just say that Congressman Giaimo very much wanted
2 to be here. I know that he is supportive of this construction.
3 Unfortunately he is quite indisposed at the present time, and
4 it is with substantial regret that he cannot be with us today.
5 I understand he is in the hospital.

6 Mr. O'Hara. Madam Chairwoman, I have another resolution
7 here.

8 Ms. Holtzman. The gentleman is recognized.

9 Mr. O'Hara. Task Force Resolution 2.

10 Resolved, that the Task Force on Facilities and Space
11 Utilization recommend to the House Commission on Information
12 and Facilities that the Commission retain separate
13 architectural and construction management firms to undertake
14 the study described in Task Force Resolution 1, such firms to
15 be selected according to the procedures set forth in Schedule
16 B, attached.

17 (Schedule B follows.)
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SCHEDULE BSELECTION PROCESS

A. Identify firms.

Prepare a list of 10 firms that have had prior experience on projects similar to ours. Research identification process through trade magazines index to projects by type.

B. Screen firms by use of Selection Questionnaire.

1. Short history describing background of firm.
2. Description of how firm is organized and structured to perform commissions awarded to them.
3. Identify key personnel proposed to be assigned to project and why.
4. Identify projects of similar scope that have been completed by the firm in the last five years and a short description of current studies on projects.
5. Identify cost control ability of firm on completed projects from 1970 and 1976.
6. References of current and past clients.

C. Interview.

Require key personnel that will be assigned to this project to be present at an interview.

D. Review process for selection.

1. Review and evaluate questionnaires and interviews.
2. Make recommendation for final selection based upon criteria as set forth in questionnaire and based on the individual abilities of key personnel to be assigned to project on a day-to-day basis.

E. Final selection.

Re-interview firms requesting them to make a proposal of how they would proceed with their work and request that they make comment on items as defined in the scope of the work.

1 Mr. O'Hara. Madam Chairwoman, I think it is terribly
2 important -- as you know, there is a certain degree of empire-
3 building involved in this whole phase -- in order to have
4 the confidence of the Members and the public that we get an
5 independent, accurate study by someone with experience, capa-
6 bility and prestige.

7 In other words, we have to have something that tells the
8 Members what this is all about and how feasible it is,
9 and what the problems will be. No one is beyond attack, but
10 we must have someone who to the maximum extent possible would be
11 above attack, because there is going to be a lot of sharp-
12 shooting if we come out with some kind of report that says
13 this is feasible; you know that a great many people are going
14 to be shooting at it.

15 The Members need some sort of reputation behind this
16 report before they can accept it.

17 Mr. Crane. I would second that resolution if I may.

18 Ms. Holtzman. Thank you, very much.

19 Is there any further discussion?

20 The previous question is ordered, and those in favor
21 of the Task Force Resolution No. 2, please say aye.

22 Opposed, no.

23 Hearing no opposition, the Task Force Resolution is
24 adopted.

25 Item No. 2 on the agenda is existing and proposed space

1 utilization of office space. The Members received a copy of
2 this document.

3 (Existing and Better Utilization Of Office Space follows.)
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EXISTING AND BETTER UTILIZATION OF OFFICE SPACE

UNITED STATES HOUSE OF REPRESENTATIVES

COMMISSION ON INFORMATION AND FACILITIES

COMMISSION MEMBERS:

Jack Brooks, Texas — Chairman

Robert M. Giaimo, Connecticut

James G. O'Hara, Michigan

Don Fuqua, Florida

Elizabeth Holtzman, New York

James C. Cleveland, New Hampshire

John M. Ashbrook, Ohio

Charles W. Whalen Jr., Ohio

Philip M. Crane, Illinois

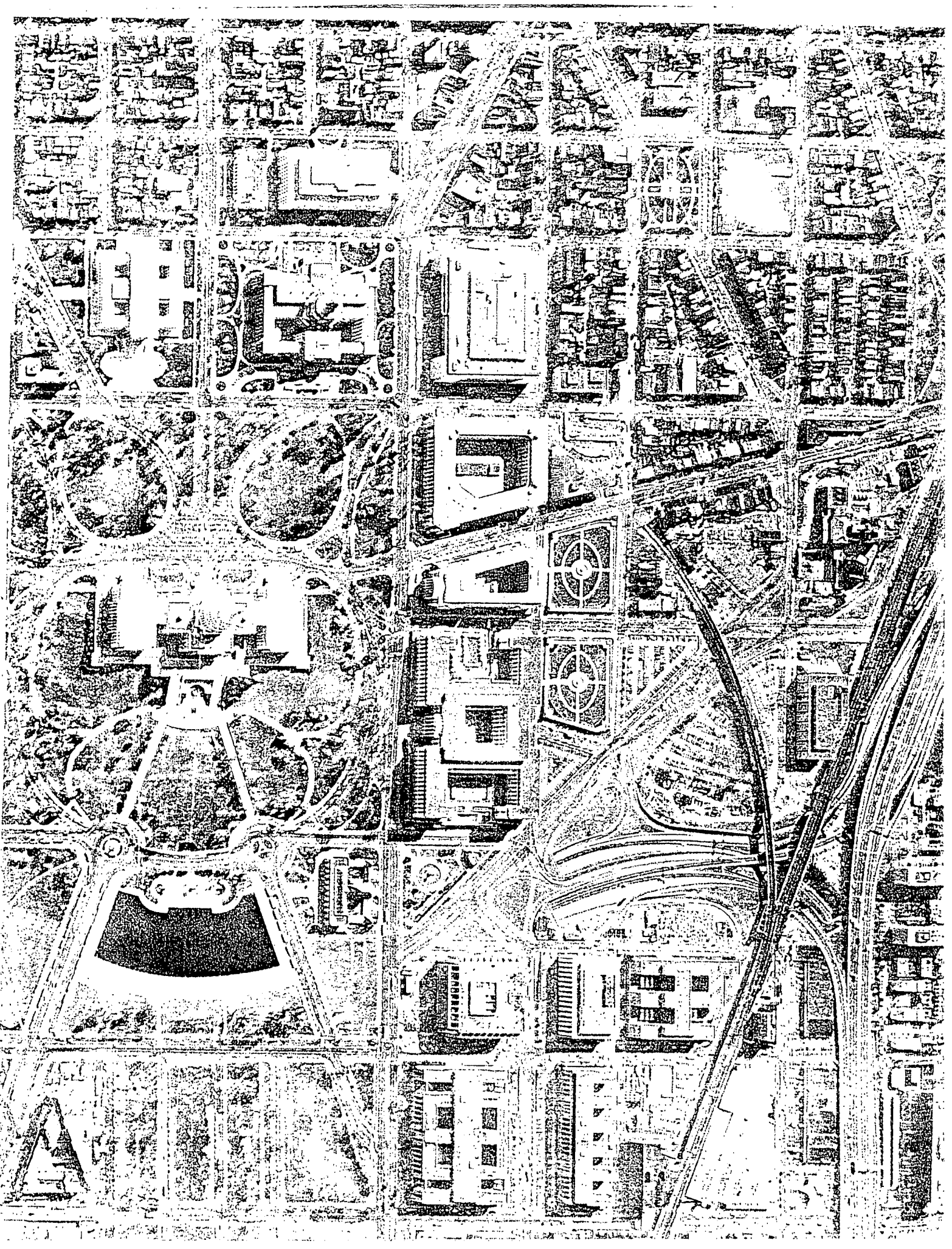


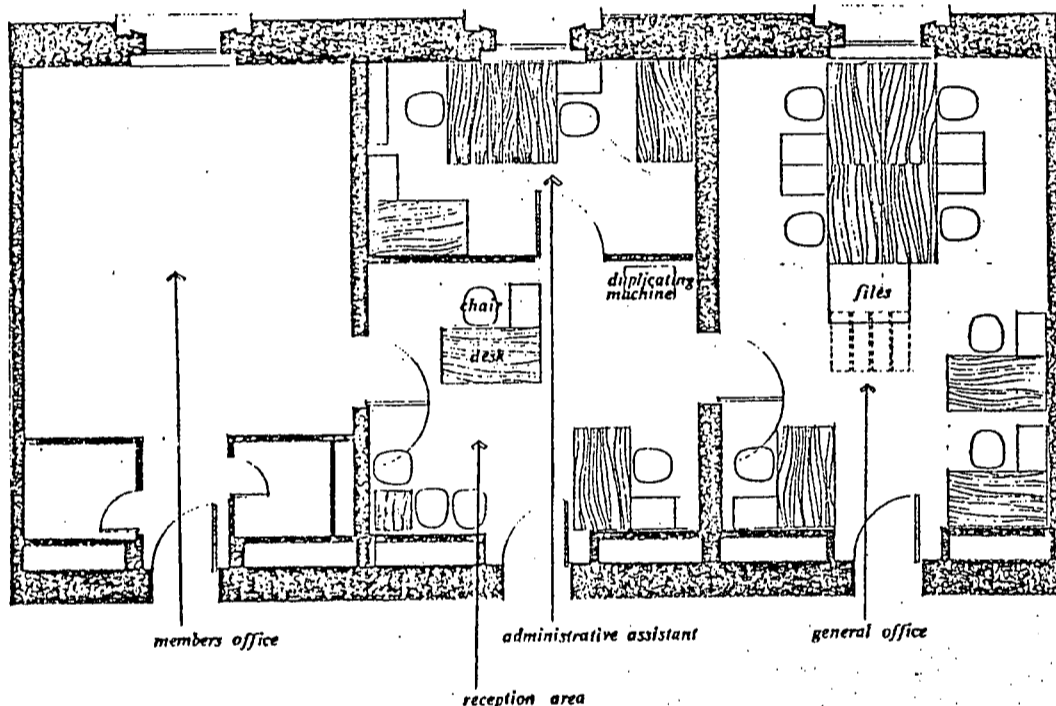
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CANNON HOUSE OFFICE BUILDING

THREE ROOM SUITE
(752 square feet)



CANNON HOUSE OFFICE BUILDING THREE ROOM SUITE
EXISTING SPACE UTILIZATION

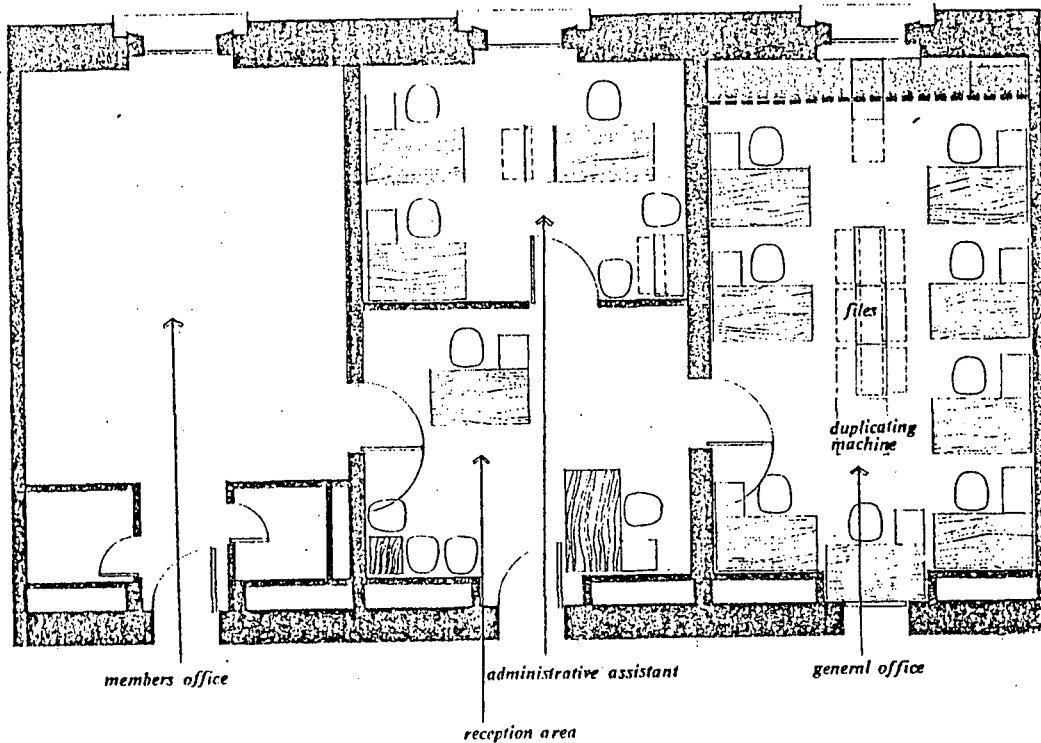
number of staff: 11
number of files: 5 movable type

disadvantages:

- difficult for staff to move through office without disrupting others.
- duplicating machine located in wrong place for good access by staff.
- all rooms of suite are accessible to anyone from corridor.

CANNON HOUSE OFFICE BUILDING

THREE ROOM SUITE
(752 square feet)



POSSIBLE SPACE UTILIZATION

all suites facing new jersey avenue

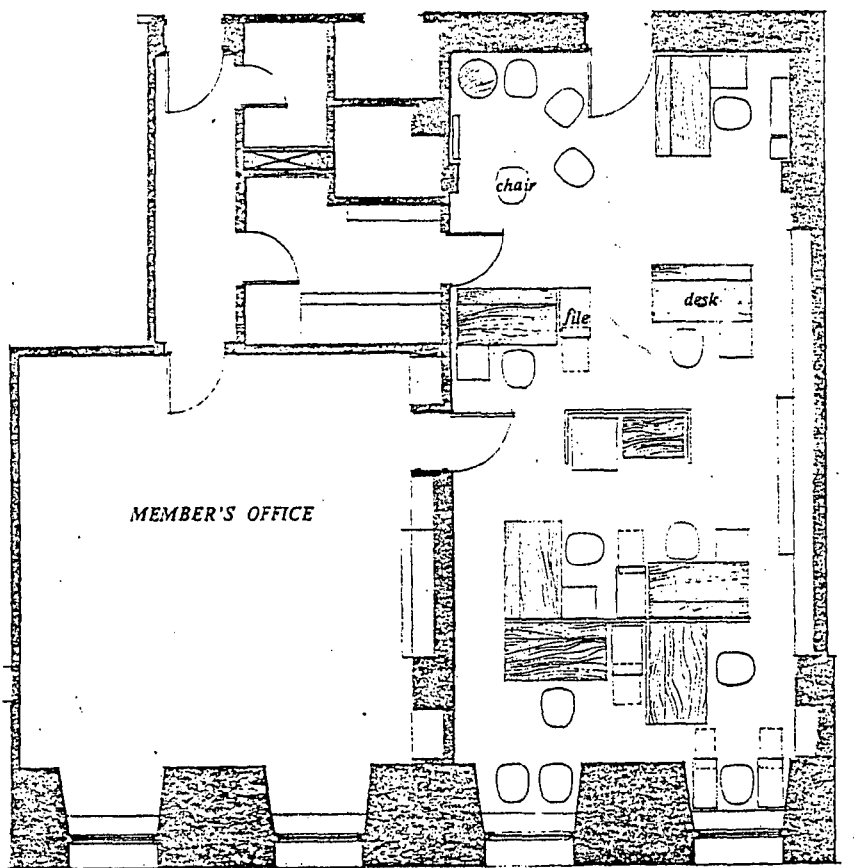
number of staff: 13
number of files: 8 movable type

advantages:

- easy for staff to move through office without disrupting others.
- duplicating machine located adjacent to files and centrally located for staff.
- access to suite is limited to reception area for visitors.
- movable files are centrally located for ease of access by staff.
- area adjacent to Administrative Assistant's desk for visitors to sit.
- additional file provided in Administrative Assistant's office.
- visitor seating for 2 in Administrative Assistant's office.

LONGWORTH HOUSE OFFICE BUILDING

TWO ROOM SUITE TYPE A
WITH NON-ADJOINING ANNEX
(670 square feet)



EXISTING SPACE UTILIZATION TYPE A

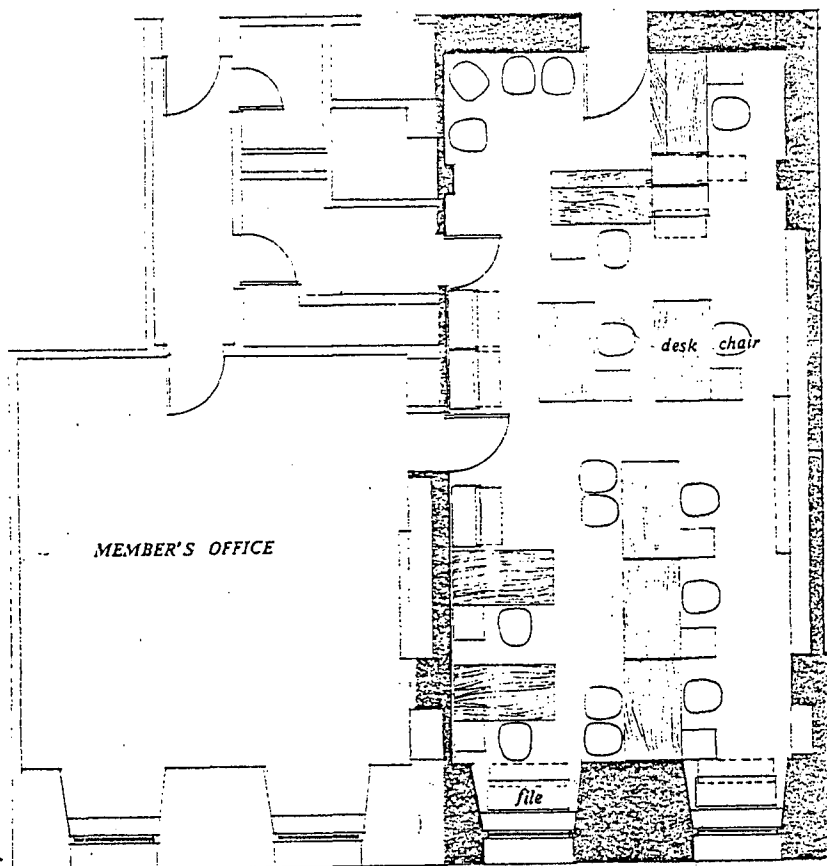
number of staff: 7
number of files: 5 movable type

disadvantages:

- circulation requires member to walk through staff work area to office.
- receptionist's desk is not in line of sight upon entering office.
- staff is randomly located without direct access to built-in files.

LONGWORTH HOUSE OFFICE BUILDING

TWO ROOM SUITE TYPE A
WITH NON-ADJOINING ANNEX
(670 square feet)



LONGWORTH HOUSE OFFICE BUILDING TWO ROOM SUITE TYPE A
POSSIBLE SPACE UTILIZATION

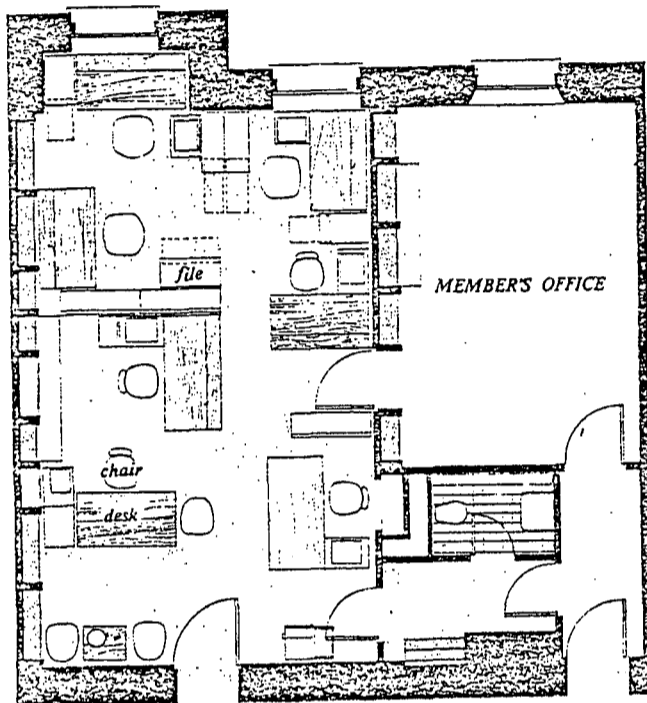
number of staff: 9
number of files: 7 movable type

advantages:

- provides direct and unimpeded circulation to Member's office.
- receptionist is in direct line of sight from entry to office.
- staff work area is clustered next to built-in files in groupings of 3.
- administrative Assistant's area is larger and provides seating for 2.

LONGWORTH HOUSE OFFICE BUILDING

TWO ROOM SUITE TYPE B
WITH NON-ADJOINING ANNEX
(448 square feet)



LONGWORTH HOUSE OFFICE BUILDING
EXISTING SPACE UTILIZATION TWO ROOM-SUITE-TYPE B

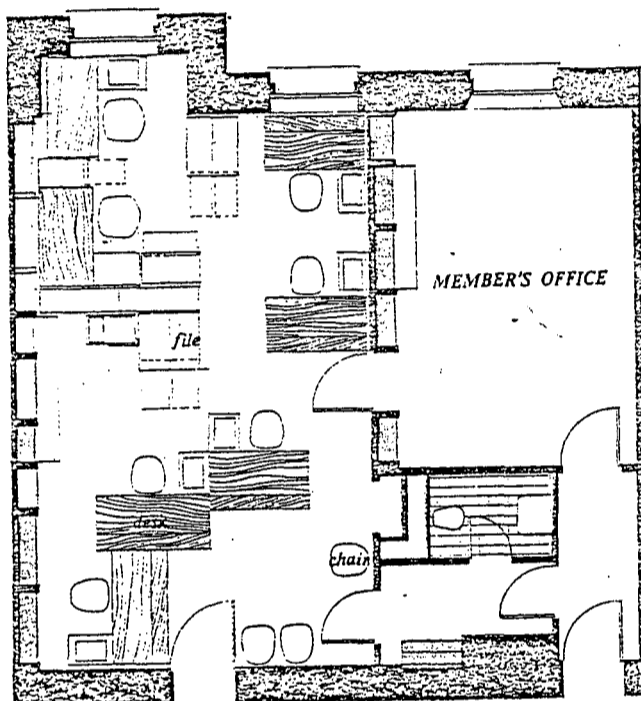
number of staff: 7
number of files: 5

disadvantages:

- movable files behind desk at window restrict movement of staff.
- access to built-in files by all staff restricted by present location of two staff members' desks located adjacent to built-in files.
- poor location of duplicating machine for access by staff.

LONGWORTH HOUSE OFFICE BUILDING

TWO ROOM SUITE TYPE B
WITH NON-ADJOINING ANNEX
(448 square feet)



POSSIBLE SPACE UTILIZATION TWO ROOM SUITE TYPE B

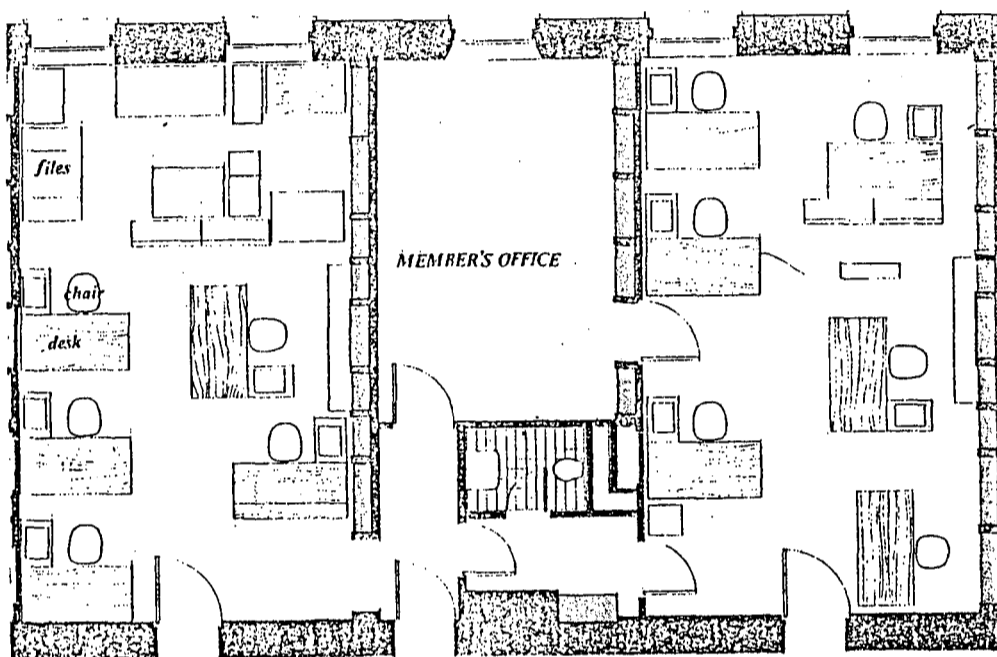
number of staff: 7
number of files: 7

advantages:

- more space provided for movement of staff.
- good access to built-in files by all staff.
- duplicating machine conveniently located next to built-in files; good access by all staff.
- staff grouped together in front part of office adjacent to built-in files.

LONGWORTH HOUSE OFFICE BUILDING

THREE ROOM SUITE
(986 square feet)



**LONGWORTH HOUSE OFFICE BUILDING
EXISTING SPACE UTILIZATION**

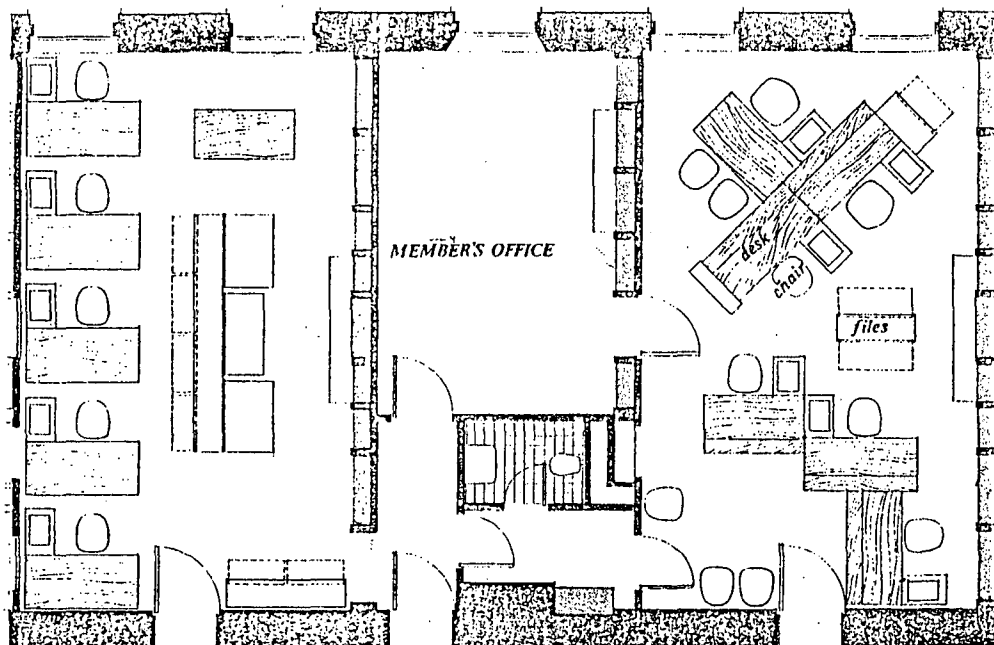
THREE ROOM SUITE: MEMBER'S OFFICE, GENERAL OFFICE AND ADJACENT ANNEX
number of staff: 11
number of files: 4 movable type.

disadvantages:

- access to built-in files by all staff restricted by present location of staff seating which is adjacent to files.
- access to office machines requires staff to walk through work area.
- movable files are not readily accessible to staff.

LONGWORTH HOUSE OFFICE BUILDING

THREE ROOM SUITE
(986 square feet)



**LONGWORTH HOUSE OFFICE BUILDING
POSSIBLE SPACE UTILIZATION**

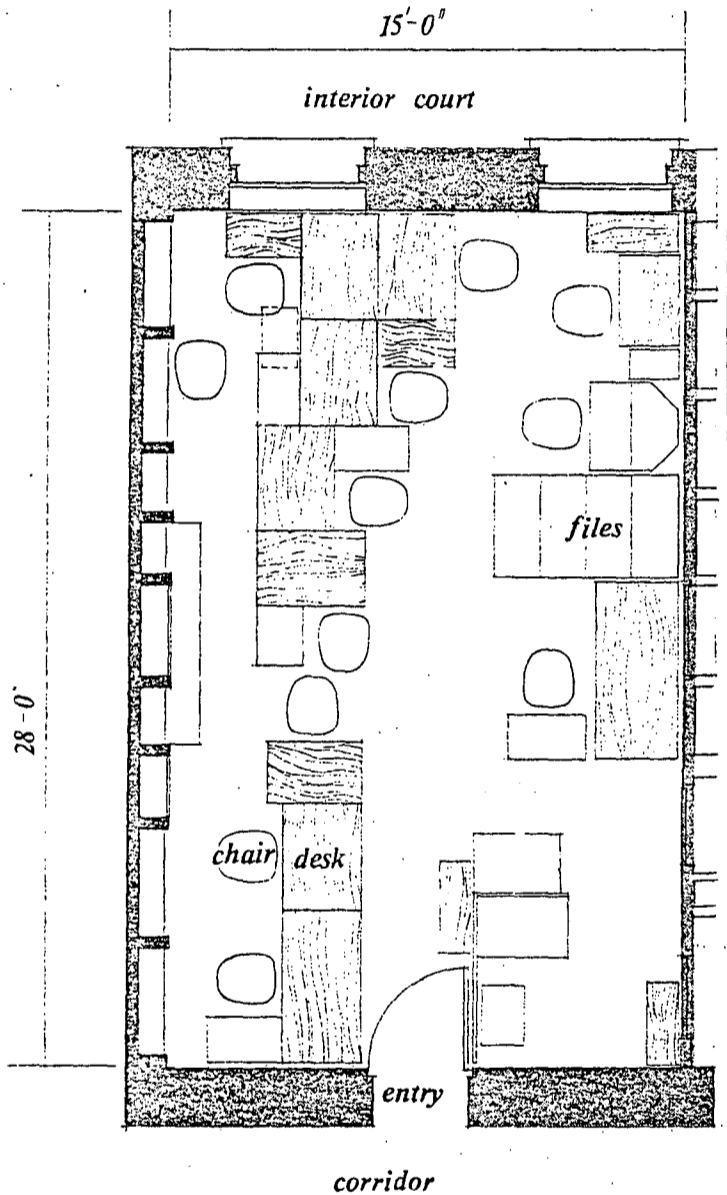
*number of staff: 14
number of files: 9 movable type*

advantages:

- good access to built-in files by all staff.
- better access to office machines.
- administrative Assistant has privately screened area with seating for two people.
- movable files centrally located for ease of access by staff.
- duplicating machine centrally located for ease of access by staff.

LONGWORTH HOUSE OFFICE BUILDING

ANNEX TYPE A
(420 square feet)



EXISTING SPACE UTILIZATION

ANNEX TYPE A

floor area 420 square feet

number of staff: 11

number of files: 6 movable type

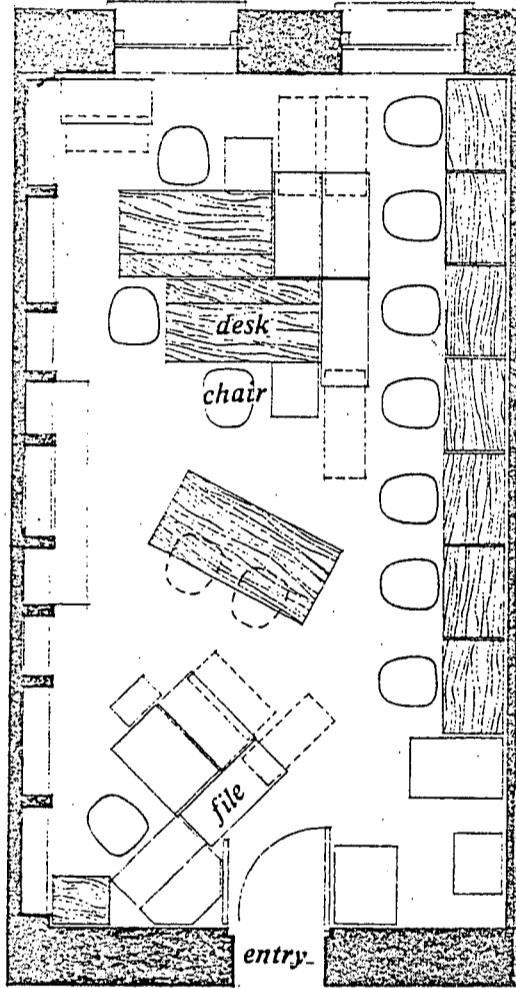
disadvantages:

- poor access to files.
- limited desk space for interns.
- conference table poorly located for staff usage.
- office machines visible to corridor.

LONGWORTH HOUSE OFFICE BUILDING

ANNEX TYPE A
(420 square feet)

interior court



corridor

POSSIBLE SPACE UTILIZATION

ANNEX TYPE A

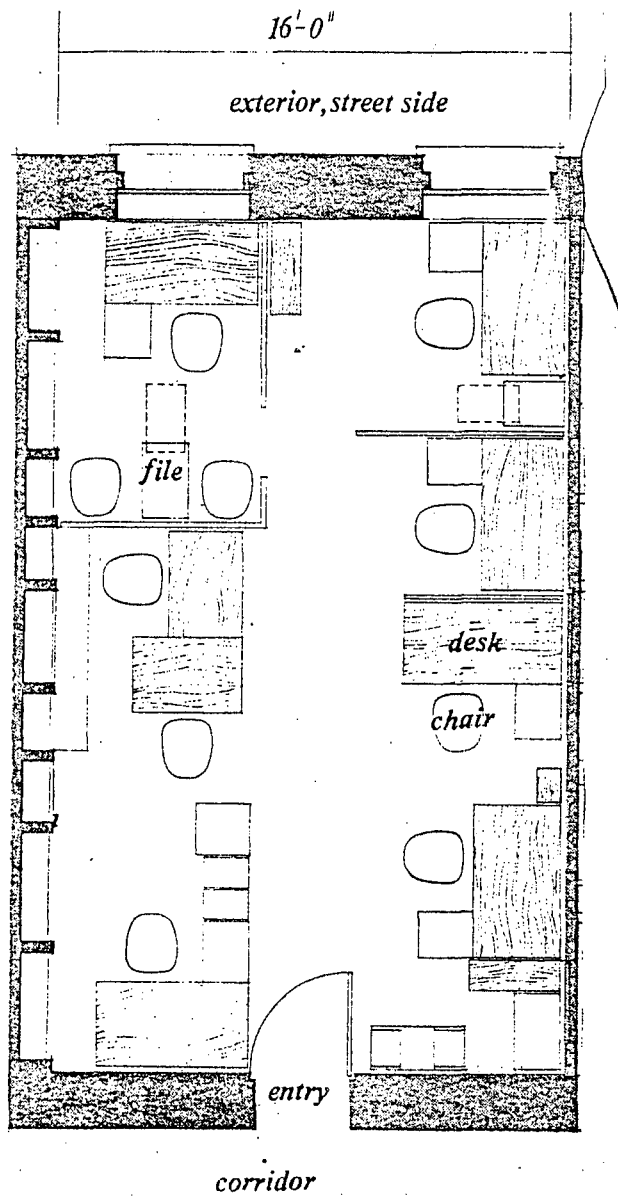
floor area 420 square feet.
number of staff: 13
number of files: 6 movable type

advantages:

- good access to files.
- more desk space for interns.
- conference table conveniently located for all staff.
- office machines visually screened from corridor.

LONGWORTH HOUSE OFFICE BUILDING

ANNEX TYPE B
(448 square feet)



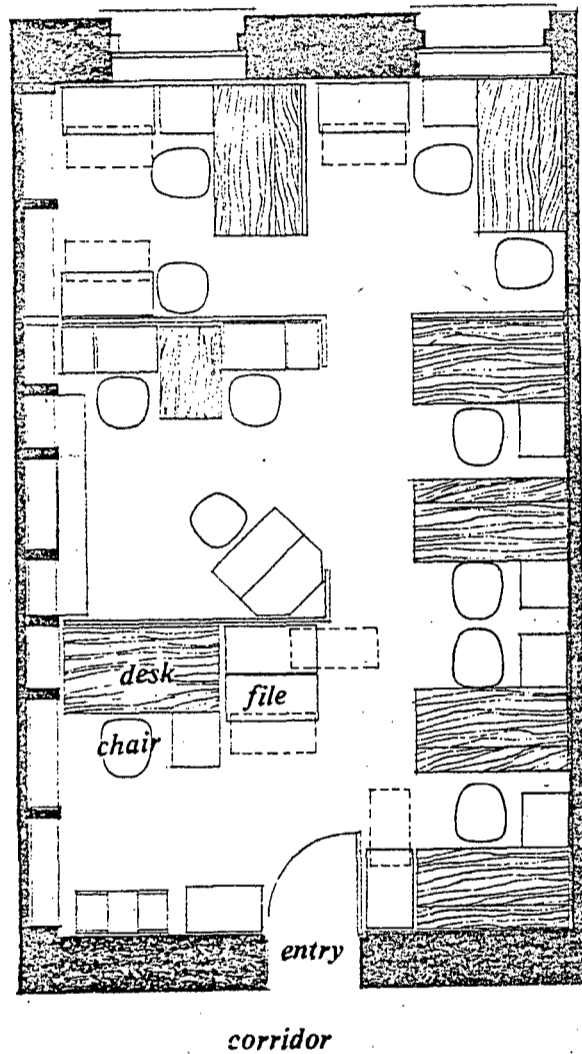
ANNEX TYPE B
floor area 448 square feet
number of staff : 8
number of files 2 movable type

notes →

LONGWORTH HOUSE OFFICE BUILDING

ANNEX TYPE B
(448 square feet)

exterior, street side



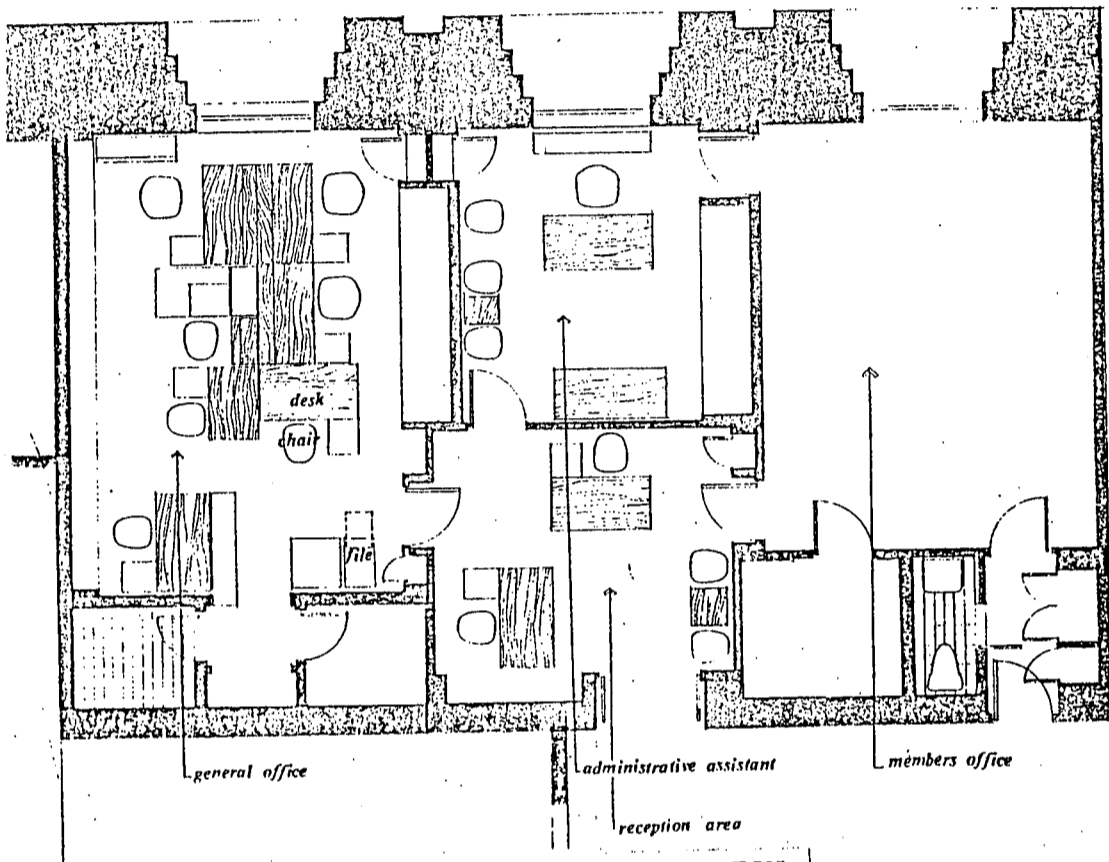
ANNEX TYPE B
floor area 448 square feet
number of staff: 10
number of files: 6 movable type

advantages:

- good access to built-in files.
- convenient access to office machines by staff.

RAYBURN HOUSE OFFICE BUILDING

THREE ROOM SUITE TYPE A
(710 square feet)



EXISTING SPACE UTILIZATION

number of staff: 10
number of files: 1 movable file

disadvantages:

- no desk space.
- poor access to duplicating machines by all staff.
- circulation by staff to and from Member's office is disruptive to staff seated adjacent to files.

RAYBURN HOUSE OFFICE BUILDING

THREE ROOM SUITE TYPE A
(710 square feet)

POSSIBLE SPACE UTILIZATION

number of staff: 12
number of files: 3 movable type

advantages:

- desk space for interns provided.
- better access to duplicating machine by staff.
- improved circulation by staff to and from Member's office.

RAYBURN HOUSE OFFICE BUILDING

THREE ROOM SUITE TYPE B
(892 square feet)

EXISTING SPACE UTILIZATION

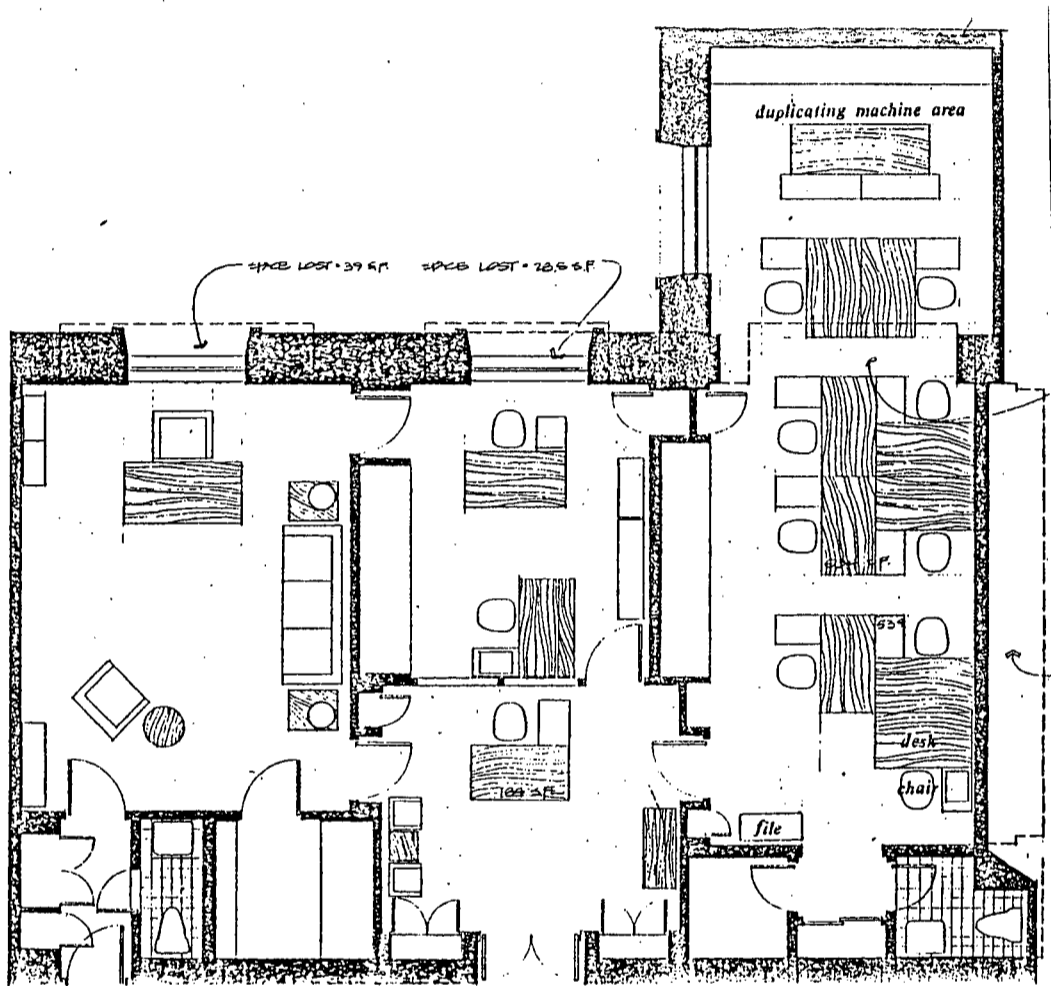
number of staff: 12
number of files: 2 movable type

disadvantages:

- staff seating is against built-in files.
- location of duplicating area at rear of office causes disruption to staff.
- no work space for interns.

RAYBURN HOUSE OFFICE BUILDING

THREE ROOM SUITE TYPE B
(892 square feet)



POSSIBLE SPACE UTILIZATION

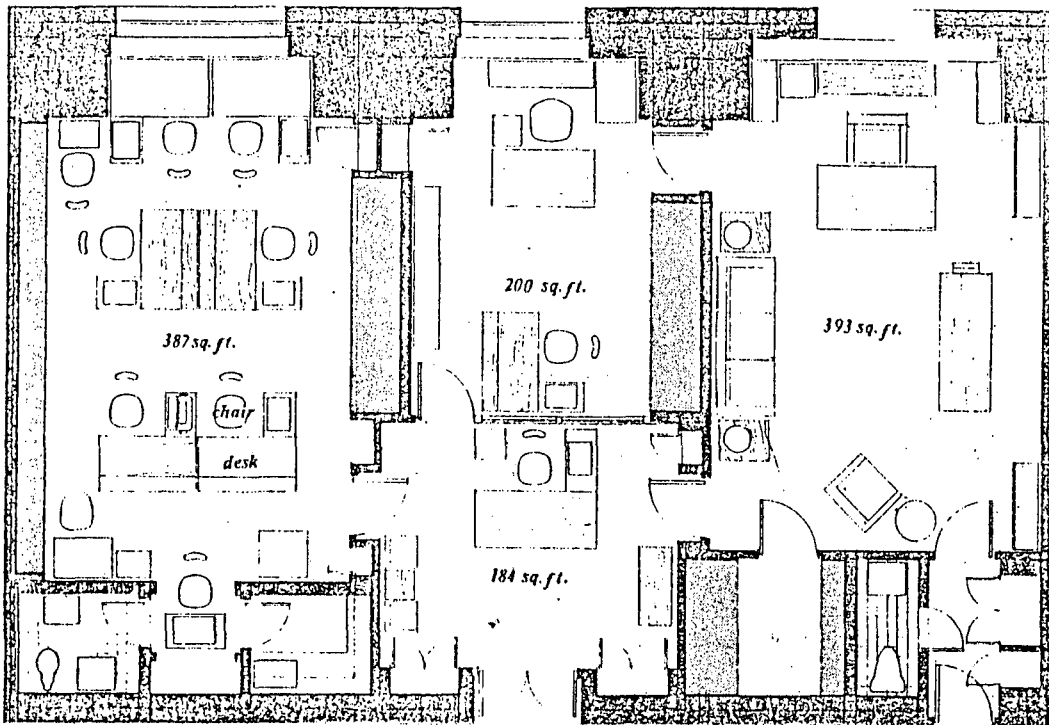
number of staff: 15
number of files: 5 movable type

advantages:

- access to built-in storage is not obstructed by desks.
- duplicating machine area conveniently located for all staff.
- work space provided for interns.

RAYBURN HOUSE OFFICE BUILDING

THREE ROOM SUITE TYPE C
(771 square feet)



RAYBURN HOUSE OFFICE BUILDING |
EXISTING SPACE UTILIZATION

floor area: 1163 sq. ft.

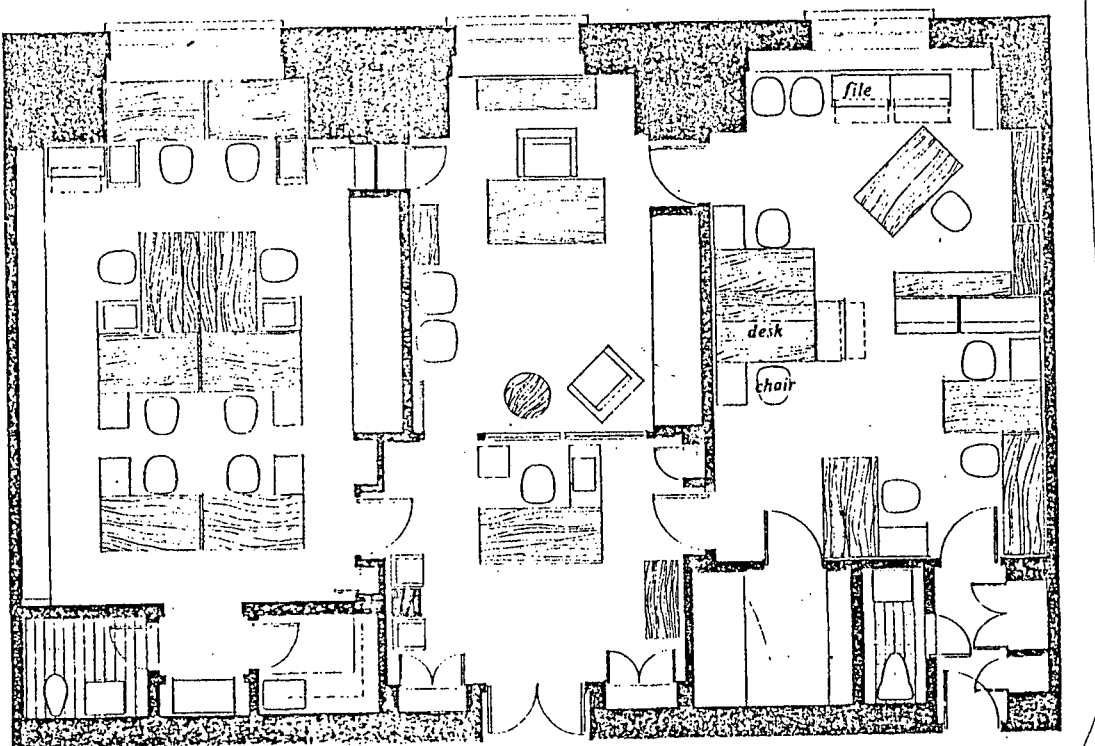
number of staff: 9
number of files: 4

disadvantages:

- poor access to duplicating machines.
- poor access to files.

RAYBURN HOUSE OFFICE BUILDING

THREE ROOM SUITE TYPE C
(771 square feet)



RAYBURN HOUSE OFFICE BUILDING TYPE C
POSSIBLE SPACE UTILIZATION

number of staff: 15
number of files: 4

advantages: (This possibility involves Member's occupying Administrative Assistant's office and permits conversion of Member's office to staff use.)

- maximum utilization of space
- better access to duplicating machines
- better access to files.

disadvantages:

- member has smaller office as well as limited space for visitors.
- built-in files used by staff now located in Member's office.

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1 Ms. Holtzman. Briefly described, this is a document
2 prepared by staff. It has pictures that suggest rearrangement
3 of furniture to permit members to have more staff in their
4 offices than they presently can accommodate. In some instances
5 as many as three additional persons can be seated in offices.

6 I believe that this was delivered to you yesterday,
7 and I hope that you have had a chance to review it.

8 Unless there is objection, I would like to recommend
9 that the Commission print this and submit it to the Members of
10 Congress.

11 Mr. O'Hara. May I ask a question, Madam Chairwoman.

12 Ms. Holtzman. Surely.

13 Mr. O'Hara. Is this with all the existing furniture?

14 Ms. Holtzman. Yes. This uses existing furniture. This
15 does not assume we will have any new furniture. It assumes
16 existing furniture per office building.

17 At present it seems there is a very antiquated method
18 of distributing furniture, and that is taken into account in
19 this document.

20 Mr. O'Hara. I move that the publication be printed and
21 distributed to the Members.

22 Mr. Crane. I second it.

23 Ms. Holtzman. All those in favor of this recommendation,
24 say aye.

25 Opposed, no.

1 The resolution is unanimously adopted.

2 Let us proceed to two items that are not on the agenda.

3 One is a recommendation that staff has made, and I think it
4 bears our consideration, and I would recommend that we act
5 on it. It is that there be attached to the House Office
6 Building Commission a permanent professional person who can
7 advise Members on space in their offices. This is for future
8 Congresses as well as the present Congress.

9 This person would be a professional in the sense of having
10 a background in space design and furniture design and rearrange-
11 ment, so that if you or I wanted to rearrange space to get
12 more people into these offices, there would be someone pro-
13 fessional on the staff of the House of Representatives to assist
14 you or me or the committee.

15 I believe this has been distributed to the Members.

16 (Memorandum follows.)

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Need for a Facility Planner Assigned to the House Office Building Commission.

Need

Overcrowding conditions being experienced by Members, staff and committees indicates a need to have a person assigned to the House Office Building Commission on a permanent basis to assist all Members of Congress and committees in maximizing their office layout.

Qualification

Demonstrated ability in facilities planning.

1 Ms. Holtzman. Is there agreement to that?

2 Mr. Crane. Yes.

3 Mr. O'Hara. Yes.

4 Ms. Holtzman. Hearing no objection, we will make
5 such a recommendation to the Task Force.

*Should this be a
commission?*

6 Let me make one final proposal, that is, to tell the
7 Members there is before them an inventory of space in the
8 Capitol.

9 Mr. O'Hara. Summary of Usable Space and Assignments
10 Located in the U. S. Capitol.

11 Ms. Holtzman. Yes. The document ought to be dated
12 May 25, 1975.

13 (Summary follows.)
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SUMMARY OF USABLE SPACE AND ASSIGNMENTSLOCATED IN THE UNITED STATES CAPITOL

| | <u>Net Usable Square Feet</u> |
|---|-------------------------------|
| Architect of the Capitol (and offices under his jurisdiction) | 26,400 square feet |
| Office of the Doorkeeper (and offices under his jurisdiction) | 19,278 square feet |
| Committee on Appropriations | 11,738 square feet |
| Restaurant (and offices under its jurisdiction) | 9,580 square feet |
| Committee on House Administration | 4,000 square feet |
| Clerk of the House (and offices under his jurisdiction) | 3,638 square feet |
| House Minority Leader (and offices under his jurisdiction) | 3,211 square feet |
| Speaker's Office (and offices under his jurisdiction) | 3,168 square feet |
| Press Gallery (and offices under its jurisdiction) | 3,100 square feet |
| Majority Leader (and offices under his jurisdiction) | 2,241 square feet |
| Capitol Physician | 2,000 square feet |
| House Reception Room (Rayburn Room) | 1,704 square feet |
| House Democratic Whip | 1,350 square feet |
| Committee on Rules | 1,300 square feet |
| Joint Committee on Atomic Energy | 1,300 square feet |
| Sergeant at Arms | 1,200 square feet |

SUMMARY OF USABLE SPACE AND ASSIGNMENTSLOCATED IN THE UNITED STATES CAPITOL

| | <u>Net Usable Square Feet</u> |
|--|-------------------------------|
| Parliamentarian (and offices under his jurisdiction) | 920 square feet |
| Official Reporters of Debates | 750 square feet |
| Members' Offices | 666 square feet |
| Library of Congress | 500 square feet |
| General Accounting Office | 500 square feet |
| Committee on Ways and Means | 450 square feet |
| House Republican Whip | 410 square feet |
| Office of Congressional Directory | 300 square feet |
| House Chaplain | 300 square feet |
| Prayer Room | 256 square feet |
| Congressional Record Clerk | 250 square feet |
| Post Office Annex | 160 square feet |
| Airline Ticket Office | 128 square feet |
| | <hr/> |
| TOTAL AREA NET USABLE SPACE | 100,798 square feet |

SUMMARY OF USABLE SPACE AND ASSIGNMENTSLOCATED IN BASEMENT AND TERRACE LEVELS OF CAPITOL

| | <u>Net Usable Square Feet</u> |
|--------------------------------------|-------------------------------|
| Architect of the Capitol | 25,000 square feet |
| Committee on Appropriations | 2,500 square feet |
| House Document Room Storage | 8,000 square feet |
| Library of Congress | 500 square feet |
| Parliamentarian | 350 square feet |
| General Accounting Office | 500 square feet |
| House Cafeteria | -5,000 square feet |
| House Minority Leader | 400 square feet |
| Office of Congressional Directory | 300 square feet |
| <hr/> | |
| TOTAL AREA NET USABLE SPACE | 42,550 square feet |

SUMMARY OF USABLE SPACE AND ASSIGNMENTSLOCATED ON THE FIRST (GROUND) FLOOR OF THE CAPITOL

| | <u>Net Usable Square Feet</u> |
|-------------------------------|-------------------------------|
| Airline Ticket Office | 128 square feet |
| Clerk of the House | 1,544 square feet |
| House Democratic Whip | 1,350 square feet |
| House Chaplain | 300 square feet |
| Congressional Record Office | 250 square feet |
| Member's Office | 250 square feet |
| Majority Leader | 1,575 square feet |
| Assistant Majority Whip | 250 square feet |
| Restaurant | 4,030 square feet |
| Sergeant at Arms | 1,200 square feet |
| Parliamentarian | 200 square feet |
| Speaker's Office | 550 square feet |
| Private Dining Room (Speaker) | 550 square feet |
| Official Reporters of Debates | 750 square feet |
| Committee on Appropriations | 3,176 square feet |
| Annex Office, Post Office | 160 square feet |
| Office of the Doorkeeper | 1,400 square feet |
| Enrolling Clerk | 350 square feet |
| Capitol Physician | 2,000 square feet |
| | <hr/> |
| TOTAL AREA NET USABLE SPACE | 20,013 square feet |

SUMMARY OF USABLE SPACE AND ASSIGNMENTS
LOCATED ON THE SECOND FLOOR OF THE CAPITOL

| | <u>Net Usable Square Feet</u> |
|--|-------------------------------|
| House Majority Conference Room | 416 square feet |
| House Minority Conference Room | 476 square feet |
| Speaker | 2,618 square feet |
| House Reception Room (Rayburn Room) | 1,704 square feet |
| Committee on Ways & Means | 450 square feet |
| Parliamentarian | 370 square feet |
| Members' Retiring Room | 1,100 square feet |
| Committee on Appropriations | 1,562 square feet |
| Republican Whip | 410 square feet |
| Minority Clerk | 135 square feet |
| Cloakroom | 2,240 square feet |
| Library | 144 square feet |
| House Document Room | 1,500 square feet |
| Minority Leader | 2,200 square feet |
| Prayer Room | 256 square feet |
| Congressional Ladies' Retiring Room | 1,700 square feet |
| | |
| TOTAL AREA NET USABLE SPACE | <u>17,281 square feet</u> |

SUMMARY OF USABLE SPACE AND ASSIGNMENTSLOCATED ON THE THIRD (GALLERY) FLOOR OF THE CAPITOL

| | <u>Net Usable Square Feet</u> |
|------------------------------------|-------------------------------|
| Committee on Appropriations | 4,500 square feet |
| Ladies Retiring Room | 488 square feet |
| Committee on Rules | 1,300 square feet |
| Press Gallery | 1,900 square feet |
| Radio & TV Gallery | 1,200 square feet |
| Member's Office | 416 square feet |
| House Journal, Tally & Bill Clerks | 1,600 square feet |
| House Document Room | 250 square feet |
| Committee on House Administration | 4,000 square feet |
| | <hr/> |
| TOTAL AREA NET USABLE SPACE | 15,654 square feet |

SUMMARY OF USABLE SPACE AND ASSIGNMENTSLOCATED ON THE FOURTH (ATTIC) FLOOR OF THE CAPITOL

| | <u>Net Usable Square Feet</u> |
|--|-------------------------------|
| Joint Committee on Atomic Energy | 1,300 square feet |
| House Document Storage Room | 2,600 square feet |
| Architect's Photo and Drawing File Room | 1,000 square feet |
| Mechanical Equipment Room | 400 square feet |
| | <hr/> |
| TOTAL AREA NET USABLE SPACE | 5,300 square feet |

U. S. CAPITOL

House Side

Terrace

| <u>Location</u> | <u>Room Identification</u> | <u>Area in Square Feet</u> |
|-----------------|---|----------------------------|
| HT 1 | - Mechanical equipment and locker room | 320 sq. ft. |
| HT 2 | - Architect's accounting offices | 480 sq. ft. |
| HT 2 M | - Architect's engineering offices | 320 sq. ft. |
| HT 3 | - Architect's chief draftsman | 160 sq. ft. |
| HT 4 | - Architect's accounting offices | |
| HT 4 M | - Architect's engineering offices | 1,280 sq. ft. |
| HT 5 | - Architect's office drafting room | 480 sq. ft. |
| HT 6 | - Architect's accounting offices | |
| HT 6 M | - Architect's engineering offices | see H.T.S. |
| HT 7 | - Architect's office drafting room | |
| HT 8 | - Page boys | 152 sq. ft. |
| HT 9 | - Architect's office drafting room | see H.T.S. |
| HT 10 | - Page boys | 270 sq. ft. |
| HT 11 | - Architect's office drafting room | see H.T.S. |
| HT 12 | - Maids | 270 sq. ft. |
| HT 13 | - Architect's Structural Engineer | 320 sq. ft. |
| HT 14 | - Architect's office, contracts division | 432 sq. ft. |
| HT 15 | - Architect's office, paint shop and locker room. | 320 sq. ft. |
| HT 16 | - Architect's office, flag department | 356 sq. ft. |
| HT 17 | - Architect's office, paint shop and locker room | 516 sq. ft. |
| HT 18 | - Substation office | 356 sq. ft. |
| HT 19 | - Sheet metal shop | 360 sq. ft. |
| HT 20 | - Air conditioning equipment | 440 sq. ft. |
| HT 21 | - Sheet metal shop | 349 sq. ft. |
| HT 22 | - No such room | 1,095 sq. ft. |
| HT 23 | - Air conditioning apparatus room | |
| HT 24 | - No such room | 574 sq. ft. |
| HT 25 | - Air conditioning equipment | 440 sq. ft. |
| HT 26 | - Storage and toilet room | 384 sq. ft. |
| HT 27 | - Electrical transformer room | 675 sq. ft. |
| HT 28 | - Carpenter shop and lumber storage | 172 sq. ft. |
| HT 29 | - Architect's storage room (ladders) | 440 sq. ft. |
| HT 30 | - Carpenter shop and lumber storage | 172 sq. ft. |
| HT 31 | - Machine shop | 440 sq. ft. |
| HT 32 | - Carpenter shop and lumber storage | 172 sq. ft. |
| HT 33 | - Machine shop | 440 sq. ft. |
| HT 34 | - Carpenter shop and lumber storage | 172 sq. ft. |
| HT 35 | - Elevator mechanics locker room | 440 sq. ft. |
| HT 36 | - Carpenter shop and Lumber storage | 172 sq. ft. |
| HT 37 | - Elevator mechanics locker room | 440 sq. ft. |
| HT 38 | - Electrical shop and locker room | 172 sq. ft. |
| HT 39 | - Elevator mechanics locker room | 440 sq. ft. |
| HT 40 | - Electrical shop and locker room | 320 sq. ft. |
| HT 41 | - Ladder Storage room | |

Terrace (continued)

| <u>Location</u> | <u>Room Identification</u> | <u>Area in Square Feet</u> |
|-----------------|---|----------------------------|
| HT 42 | - Architect's storage room and stock room | 480 sq. ft. |
| HT 43 | - Electric lamp storage | 320 sq. ft. |
| HT 44 | - Architect's storage room and stock room | 1,024 sq. ft. |
| HT 45 | - Architect's labor force locker room | 280 sq. ft. |
| HT 46 | - Plumbing shop | 574 sq. ft. |
| HT 47 | - Paint storage room | 280 sq. ft. |
| HT 48 | - Pipe, conduit and fixture storage room | 484 sq. ft. |
| HT 49 | - Elevator machine room | 280 sq. ft. |
| HT 50 | - House Document Room storage | 484 sq. ft. |
| HT 51 | - House Document Room storage | 348 sq. ft. |
| HT 52 | - House Document Room storage | 484 sq. ft. |
| HT 53 | - House Document Room storage | 200 sq. ft. |
| HT 54 | - House Document Room storage | 484 sq. ft. |
| HT 55 | - House Document Room storage | 280 sq. ft. |
| HT 56 | - House Document Room storage | 484 sq. ft. |
| HT 57 | - House Document Room storage | 280 sq. ft. |
| HT 58 | - House Document Room storage | 484 sq. ft. |
| HT 59 | - House Document Room storage | 280 sq. ft. |
| HT 60 | - House Document Room storage | 484 sq. ft. |
| HT 61 | - House Document Room storage | 280 sq. ft. |
| HT 62 | - Miscellaneous metal storage | 484 sq. ft. |
| HT 63 | - Master control clock room | 196 sq. ft. |
| HT 64 | - Miscellaneous metal storage | 556 sq. ft. |
| HT 65 | - Committee on Appropriations | 400 sq. ft. |
| HT 66 | - Committee on Appropriations | 144 sq. ft. |
| HT 67 | - Committee on Appropriations | 150 sq. ft. |

U. S. CAPITOL

House Side

Basement Floor

| <u>Location</u> | <u>Room Identification</u> | <u>Area in Square Feet</u> |
|-----------------|--|----------------------------|
| HB 1 | - Clerk of the House furniture storeroom and Architect's storeroom | 440 sq. ft. |
| HB 2 | - Committee on Appropriations | 225 sq. ft. |
| HB 3 | - House Document | 225 sq. ft. |
| HB 4 | - Library of Congress station | 448 sq. ft. |
| HB 5 | - Parliamentarian | 320 sq. ft. |
| HB 6 | - General Accounting Office | 448 sq. ft. |
| | Women's toilet | |
| | Men's toilet | |
| HB 9 | - House cafeteria | 1,764 sq. ft. |
| HB 10 | - Sergeant at Arms | 156 sq. ft. |
| HB 11 | - Restaurant storeroom | 228 sq. ft. |
| HB 12 | - Janitors | 500 sq. ft. |
| HB 13 | - Minority Clerk | 240 sq. ft. |
| HB 14 | - Janitor's toilet and locker room | 300 sq. ft. |
| HB 15 | - Engineers | 1,000 sq. ft. |
| HB 16 | - Committee on Appropriations | 310 sq. ft. |
| HB 17 | - Committee on Appropriations | 500 sq. ft. |
| HB 18 | - Committee on Appropriations | |
| HB 19 | - Locker room and telephone relay room and electric panel | 230 sq. ft. |
| HB 20 | - Pipe cutting machine shop | 300 sq. ft. |
| HB 21 | - Kitchen employee locker room and toilets | 1,000 sq. ft. |
| HB 22 | - Kitchen employee locker room and toilets | |
| HB 23 | - Kitchen employee locker room and toilets | |
| HB 24 | - Kitchen | 1,800 sq. ft. |
| HB 25 | - House Minority Leader | 400 sq. ft. |
| HB 26 | - Architect's office | 150 sq. ft. |
| HB 27 | - Architect's office | 540 sq. ft. |
| HB 28 | - Architect's office | 500 sq. ft. |
| HB 29 | - Architect's office | 400 sq. ft. |
| HB 30 | - Office of Congressional Directory | 300 sq. ft. |
| HB 31 | - Architect's personnel office | 300 sq. ft. |
| HB 32 | - Architect's file room | 600 sq. ft. |
| HB 33 | - Architect's office, legal | |

U. S. CAPITOL

House Side

First Floor

| <u>Location</u> | <u>Room Identification</u> | <u>Area in Square Feet</u> |
|-----------------|--|-----------------------------------|
| H 101 | - Airline Ticket Office | 128 sq. ft. |
| H 102 | - Men's toilet | |
| H 103 | - No such room | |
| H 104 | - Clerk of the House | 468 sq. ft. |
| H 105 | - Clerk of the House | 324 sq. ft. |
| H 106 | - Clerk of the House | 252 sq. ft. |
| H 107 | - House Democratic Whip | } 550 sq. ft. |
| H 107 A- | - House Democratic Whip | |
| H 108 | - House Democratic Whip | 400 sq. ft. |
| H 109 | - House Democratic Whip | 400 sq. ft. |
| H 110 | - House Chaplain | 300 sq. ft. |
| H 111 | - Clerk of the House (Legal Counsel) | 250 sq. ft. |
| H 112 | - Congressional Record Office | 250 sq. ft. |
| H 113 | - Clerk of the House | 250 sq. ft. |
| H 114 | - Member's office Assist Majority Whip. | 250 sq. ft. |
| H 115 | - Majority Leader | 250 sq. ft. |
| H 116 | - Assistant Majority Whip | 250 sq. ft. |
| H 117 | - Restaurant | 1,680 sq. ft. |
| H 118 | - Restaurant | 250 sq. ft. |
| H 119 | - Restaurant | 100 sq. ft. |
| H 120 | - Restaurant | } 1,500 sq. ft. |
| H 121 | - Restaurant | |
| H 122 | - Private dining room (Speaker) | 550 sq. ft. |
| H 123 | - Restaurant | 800 sq. ft. |
| H 124 | - Office of Sergeant at Arms | 400 sq. ft. |
| H 125 | - Office of Sergeant at Arms | 200 sq. ft. |
| H 126 | - Parliamentarian | 200 sq. ft. |
| H 127 | - Speaker's Office | 350 sq. ft. |
| H 128 | - Speaker | 100 sq. ft. |
| H 129 | - Office, House Restaurant | 700 sq. ft. |
| H 130 | - Members' private dining room | 500 sq. ft. |
| H 131 | - Restaurant | 350 sq. ft. |
| H 132 | - Official Reporters of Debates | 200 sq. ft. |
| H 133 | - Official Reporters of Debates | 200 sq. ft. |
| H 134 | - Official Reporters of Debates | 100 sq. ft. |
| H 135 | - Committee on Appropriations | |
| H 136 | - Barber shop | } 700 sq. ft. being reassigned to |
| H 137 | - Barber shop | |
| H 138 | - Women's toilet | Ways and Means |
| H 139 | - Minority dining room | 342 sq. ft. |
| H 140 | - Committee on Appropriations | 1,000 sq. ft. |
| H 141 | - No such room | |
| H 142 | - Committee on Appropriations | 400 sq. ft. |
| H 143 | - Committee on Appropriations | 500 sq. ft. |
| H 144 | - Committee on Appropriations | 500 sq. ft. |

First Floor (continued)

| <u>Location</u> | <u>Room Identification</u> | <u>Area in Square Feet</u> |
|-----------------|-------------------------------|----------------------------|
| H 145 | - Majority Leader | 100 sq. ft. |
| H 146 | - Majority Leader | 200 sq. ft. |
| H 147 | - Majority Leader | 330 sq. ft. |
| H 148 | - Majority Leader | 150 sq. ft. |
| H 149 | - Majority Leader | 245 sq. ft. |
| H 150 | - Majority Leader | 300 sq. ft. |
| H 151 | - Annex office, post office | 160 sq. ft. |
| H 152 | - Clerk's storeroom | 165 sq. ft. |
| H 153 | - Office of Doorkeeper | 1,400 sq. ft. |
| H 154 | - Office of Doorkeeper | |
| H 155 | - Office of Doorkeeper | |
| H 156 | - Office of Doorkeeper | |
| H 157 | - Enrolling Clerk | 350 sq. ft. |
| H 158 | - Capitol Physician | 300 sq. ft. |
| H 159 | - Capitol Physician | 310 sq. ft. |
| H 160 | - Capitol Physician | 170 sq. ft. |
| H 161 | - Capitol Physician | 500 sq. ft. |
| H 162 | - Capitol Physician | 460 sq. ft. |
| H 163 | - Committee on Appropriations | 216 sq. ft. |
| H 164 | - Committee on Appropriations | 250 sq. ft. |
| H 165 | - Capitol Physician | 250 sq. ft. |
| H 166 | - Capitol Physician | 250 sq. ft. |

U. S. CAPITOL

House Side

Second Floor

| <u>Location</u> | <u>Room Identification</u> | <u>Area in Square Feet</u> |
|-----------------|---------------------------------------|----------------------------|
| H 201 | - House majority conference room | 416 sq. ft. |
| H 202 | - House minority conference room | 476 sq. ft. |
| H 203 | - Speaker | 468 sq. ft. |
| H 204 | - Speaker | 324 sq. ft. |
| H 205 | - Speaker | 252 sq. ft. |
| H 206 | - Speaker | 350 sq. ft. |
| H 207 | - House reception room | 1,408 sq. ft. |
| H 208 | - Committee on Ways and Means | 450 sq. ft. |
| H 209 | - Speaker | 784 sq. ft. |
| H 210 | - Speaker | 440 sq. ft. |
| H 211 | - Parliamentarian | 370 sq. ft. |
| H 212 | - Members' retiring room | 320 sq. ft. |
| H 213 | - Members' retiring room | 450 sq. ft. |
| H 214 | - Members' retiring room | 320 sq. ft. |
| H 215 | - Lavatory | |
| H 216 | - Committee on Appropriations | 410 sq. ft. |
| H 217 | - Committee on Appropriations | 576 sq. ft. |
| H 218 | - Committee on Appropriations | 576 sq. ft. |
| H 219 | - Republican Whip | 410 sq. ft. |
| H 220 | - Minority Clerk | 132 sq. ft. |
| H 221 | - Cloakroom | 480 sq. ft. |
| H 222 | - Cloakroom | 640 sq. ft. |
| H 223 | - Cloakroom | 640 sq. ft. |
| H 224 | - Cloakroom | 480 sq. ft. |
| H 225 | - Library | 144 sq. ft. |
| H 226 | - House document room | 1,500 sq. ft. |
| H 227 | - Conference room | 612 sq. ft. |
| H 228 | - Minority Leader | 380 sq. ft. |
| H 229 | - Minority Leader | 180 sq. ft. |
| H 230 | - Minority Leader | 580 sq. ft. |
| H 231 | - Minority Leader | 480 sq. ft. |
| H 232 | - Minority Leader | 315 sq. ft. |
| H 233 | - Minority Leader | 256 sq. ft. |
| H 234 | - Prayer room | 256 sq. ft. |
| H 235 | - Congressional ladies' retiring room | 1,700 sq. ft. |
| H 236 | - Committee on Foreign Affairs | |

U. S. CAPITOL

House Side

Third (Gallery) Floor

| <u>Location</u> | <u>Room Identification</u> | <u>Area in Square Feet</u> |
|-----------------|--|----------------------------|
| H 301 | - Committee on Appropriations | 600 sq. ft. |
| H 302 | - Committee on Appropriations | 600 sq. ft. |
| H 303 | - Committee on Appropriations | 288 sq. ft. |
| H 304 | - Committee on Appropriations | 250 sq. ft. |
| H 305 | - Committee on Appropriations | 504 sq. ft. |
| H 306 | - Committee on Appropriations | 324 sq. ft. |
| H 307 | - Committee on Appropriations | 288 sq. ft. |
| H 308 | - Committee on Appropriations | 448 sq. ft. |
| H 309 | - Committee on Appropriations | 600 sq. ft. |
| H 310 | - Committee on Appropriations | 600 sq. ft. |
| H 311 | - Ladies' retiring room | 488 sq. ft. |
| H 312 | - Committee on Rules | 208 sq. ft. |
| H 313 | - Committee on Rules | 676 sq. ft. |
| H 314 | - Committee on Rules | 416 sq. ft. |
| H 315 | - Press Gallery | 384 sq. ft. |
| H 316 | - Press Gallery | 350 sq. ft. |
| H 317 | - Press Gallery | 768 sq. ft. |
| H 318 | - Press Gallery | |
| H 319 | - Press Gallery | 384 sq. ft. |
| H 320 | - Radio and TV Gallery | 364 sq. ft. |
| H 321 | - Radio and TV Gallery | 364 sq. ft. |
| H 322 | - Radio and TV Gallery | 468 sq. ft. |
| H 323 | - Member's office | 416 sq. ft. |
| H 324 | - House Journal, tally and bill clerks | 1,600 sq. ft. |
| H 325 | - House document rooms | 250 sq. ft. |
| H 326 | - Committee on House Administration | 612 sq. ft. |
| H 327 | - Committee on House Administration | 380 sq. ft. |
| H 328 | - Committee on House Administration | 760 sq. ft. |
| H 329 | - Committee on House Administration | 480 sq. ft. |
| H 330 | - Committee on House Administration | 315 sq. ft. |
| H 331 | - Committee on House Administration | 256 sq. ft. |
| H 332 | - Committee on House Administration | 256 sq. ft. |
| H 333 | - Committee on House Administration | 288 sq. ft. |
| H 334 | - Committee on House Administration | 288 sq. ft. |
| H 335 | - Committee on House Administration | 256 sq. ft. |

1 Ms. Holtzman. I would recommend that we give this
2 document to the Commission. I understand from Jack Brooks
3 that he is interested in approaching an inventory of use of
4 existing space in the Capitol, that is, a complete inventory
5 of all of the office buildings of the Congress. This is
6 a complete inventory with respect to the Capitol.

7 If there is no objection, I would suggest taking up
8 this now, except I think it is important for the Members to
9 know there is approximately 20,000 square feet or 25,000 square
10 feet in the basement of the U. S. Capitol Building which is
11 presently occupied by document storage rooms, by mechanical
12 rooms, carpenter shops, architect rooms, which may be available
13 for use for members of committees, and will create substantial
14 additional space.

15 Mr. O'Hara, Very quickly, what does the red indicate?

16 Mr. Buckley. The red is all the offices under the
17 jurisdiction of the architect of the Capitol. The orange is
18 the storage rooms for the documents. There is a total of
19 100,000 net usable square footage in the House.

20 Ms. Holtzman. The task force will be adjourned.

21 (Whereupon, at 2:30 p.m., the task force adjourned.)
22
23
24
25